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### **CHIPPERFIELD PARISH COUNCIL**

**Minutes** of the meeting of the Chipperfield Parish Council held on 18<sup>th</sup> June 2024 at 7.45 at the Small Hall, The Common Chipperfield WD4 9BS

*Councillors Present: K Cassidy (Chair), E Flynn, G Bryant, W Bathurst, M Paton, L Hinton and P Foxall.*

*In attendance: Mrs U Kilich (Proper Officer), Cllr S Riddick and five members of the public.*

#### **15/24 APOLOGIES FOR ABSENCE**

To receive apologies for absence  
There were no apologies of absence to record.

#### **16/24 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda.  
There were no declarations of interest to record.

#### **17/24 PUBLIC PARTICIPATION 15 minutes time allowed.**

Nothing to report.

#### **18/24 MINUTES**

To approve the minutes of the meeting of 14<sup>th</sup> May 2024.  
Resolved, proposed by Cllr Foxall seconded by Cllr Flynn that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman, Unanimously agreed.

#### **19/24 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

#### **20/24 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED**

**For any items you are not able to “click” please email the Clerk for information.**

- a. Decision received from the inspector on Rectory Lane Kings Langley
- b. Thanks from Kings Langley Charity.
- c. Solar and Battery storage not in the parish of Chipperfield but in Bovingdon.
- e. DEF agenda and Minutes to view the agenda and minutes please [click here](#)
- f. Revisit plan of action asking residents to cut back hedges and parking on pavements – this will be in Chip News, if there is not a lot of action, will have to re-visit.
- g. Cllr Flynn to present Chipperfield Commemorative Bench – Peter Jackson and Steve Barton are actively raising funds for local charities. They are currently seeking permission to install a commemorative bench, with funding details to be discussed at a later stage. A member of DBC has been very helpful and supportive of the initiative. Each plaque on the bench will contribute a specified amount to Chipperfield Care. While

CPC supports the concept, there may be design changes pending DBC's approval of the proposal.

#### **21/24 Public Participation 15 Minutes total (Max 3 minutes per Person)**

Nothing to report, duplication of 17/24.

#### **22/24 FINANCE AND GENERAL PURPOSES**

- a. Cllr Cassidy proposes to approve the YTD Summary for May 2024  
Resolved, proposed by Cllr Cassidy, seconded by Flynn to accept the YTD Summary for May 2024.. Unanimously agreed.
- b. Herts Highways on flooded roads, Nunfield, Dunny Lane, and Langley Road  
Action: The Clerk will report the flooding issues in Chipperfield to Herts County Council. CPC has approached private companies to address these issues, but they are not willing to undertake the job.
- c. Update on SANG and Apostles pond  
Cllr Cassidy informed members that there is no update, however, Ian Ross and the newly appointed SANG Officer will attend the Full Council meeting in September 2024.
- d. To discuss the Village Clock and approve up to £4.5K  
Resolved: Proposed by Councillor Cassidy and seconded by Councillor Flynn, the item will be moved to September 2024, pending further investigation into costs and alternative chiming options for the clock.
- e. To discuss and approve further first aid training on defib £350  
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve £350 for training on defib. Unanimously agreed.  
Action: The Clerk to find out if training is available in the evenings.
- f. To discuss and approve the Financial Regulations updated by NALC  
Cllr Cassidy suggested that a meeting should be arranged for Councillors to go through the Financial Regulation and to make necessary changes, the Financial Regulations will be presented in September 2024.
- g. To approve DD/SO Payments Schedule  
Resolved, proposed by Cllr Cassidy, seconded by Cllr Foxall to approve the DD/SO payments schedule. Unanimously agreed.
- h. To propose the FC members to be on the Allotment Committee  
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn for Cllr Foxall and Cllr Paton to attend the allotment meeting on 8<sup>th</sup> July 2024.
- i. To approve the quote for the hedge cutting on the allotment up to £2k  
Resolved, proposed by Cllr Cassidy, seconded by Cllr Bathurst to approve up to £2k for the hedge cutting. Unanimously agreed.
- j. To discuss and approve rent review for the allotment  
Resolved: Proposed by Cllr Cassidy and seconded by Cllr Flynn, the decision on the allotment rent will be made once the hedge cutting quote has been accepted.

#### **23/24 REPORT FROM WORKING GROUPS AND COMMITTEES**

1. **OPEN SPACES** – Recently, two Friends of Chipperfield (FoC) meetings were held, with four members working on the bridle path. Councillor Bathurst also attended a meeting at Bunkers Park. Cllr Bathurst confirmed that the newly appointed SANG Officer will be introduced to CPC in September, providing an opportunity for CPC to set a future agenda. Cllr Bathurst reported a

decline in the number of FoC and Friends of Bunkers Park (FoBP) members since the COVID-19 pandemic.

**2. YOUTH AND EDUCATION** – Nothing to report.

**3. POLICE REPORT** – Nothing to report

**4. HIGHWAYS** – Councillor Roberts confirmed that there will be some progress regarding the village crossroads.

**5. PLANNING**

Following feedback from the Parish Council and the Officer, the applicant has decided to withdraw the application for the land off Kings Lane. This will allow confirmation from Herts Highways that they are satisfied with the visibility. The applicant will amend the design based on discussions with the planning committee members and the agent, addressing the lack of onsite parking as well as other matters. A revised planning application will be submitted accordingly.

Councillor Bryant informed the Case Officer that, under normal circumstances, CPC would engage with the applicant before a new application is lodged to achieve acceptable improvements. However, CPC faces a dilemma due to historical parking issues and concerns about developing the narrow field. The street currently offers no onsite parking. The Case Officer mentioned that, according to the National Planning Policy Framework (NPPF), if a development harms historical assets, it must be demonstrated that the harm is necessary to achieve substantial public benefit.

**6. ALLOTMENT** – The item regarding the rent review was discussed earlier and will be revisited in September 2024. Alternatively, an Extraordinary Meeting (EOM) may be called to resolve any rent increase.

**24/24 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

Nothing to report.

**25/24 DATE OF NEXT MEETING**

The next meeting will be held on the **10<sup>th</sup> September 2024 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

**The meeting concluded at 21.11.**